

APPLICATION FORM KESTREL FOODS LTD



PRIVATE AND CONFIDENTIAL

Please complete in BLOCK CAPITALS

Job Reference Number: Applicant Reference Number:

Position applied for:

How did you hear of this vacancy?

A. APPLICANT DETAILS

Full Name:	<input style="width:100%;" type="text"/>		
Address:		Contact details (Include STD Code)	
		Home:	<input style="width:90%;" type="text"/>
		Mobile:	<input style="width:90%;" type="text"/>
		Email:	<input style="width:90%;" type="text"/>
Post Code:			Applicants will be required to provide documentary evidence of their right to work in the United Kingdom if invited for interview. Do you have the right to work in the United Kingdom? Yes / No
N.I. Number:			

B. EDUCATION AND QUALIFICATIONS

QUALIFICATIONS:

Type of School(s) / College(s) attended			Subject / Courses Studied & Level	Examination Result / Grade (include any examinations failed)

FURTHER AND HIGHER EDUCATION: *Please give details of all further and higher education since leaving school including training courses and details of qualifications.*

Name of University / College / Institute	Dates		Subjects / Course Studied Type of Training	Qualifications Obtained
	From	To		

PROFESSIONAL ASSOCIATIONS: Please state if you are a member of any technical or professional association(s):

FOREIGN LANGUAGES: Please list any foreign languages you speak (*if any*) and your level of competence both oral and written:

C. EMPLOYMENT HISTORY

Please list, starting with the most recent, all the organisations for which you have worked:

Name(s) and Address(es) of Employer(s)	Dates		Job Title / Description of Duties	Salary	Reason for Leaving
	From	To			

PLEASE PROVIDE DETAILS OF HOW YOU MEET THE ESSENTIAL AND/OR DESIRABLE CRITERIA REQUIRED FOR THIS POSITION: *(Continue on a separate sheet if necessary)*

D. MEDICAL

Are you prepared to undergo a medical examination prior to employment?	Yes / No
Please detail if you have any special requirements should you be invited to attend an interview/selection process:	

E. SUPPLEMENTARY INFORMATION

Please give dates of any holidays arranged:	
Are you willing to work overtime and weekends if / when required?	Yes / No
Have you been convicted of a criminal offence which is not a spent conviction under the Rehabilitation of Offenders Legislation? If yes, please provide preliminary details, including all relevant dates: <i>Depending upon the nature of the vacancy for which you are applying, employment may be subject to receipt of a satisfactory disclosure from the Criminal Records Bureau. Information received will be treated in the strictest confidence and will generally be retained by the Organisation for a period of 6 months or for as long as is deemed necessary. A criminal record will not necessarily be a bar to obtaining employment with the Organisation.</i>	Yes / No
Salary Range Expected:	
How much notice <i>(if any)</i> are you required to give your current employer?	
Have you worked for Kestrel Foods before? If yes, give details of dates and reason for leaving: Do you know anyone that currently works for Kestrel?	Yes / No Yes / No

If yes, give details:	
Please list your interests / hobbies, etc.	
Do you have a current full driving licence?	Yes / No
Does your licence have any current endorsements?	Yes / No
If yes, please give further information:	

F. REFEREES

PLEASE PROVIDE CONTACT DETAILS OF TWO REFEREES WHO ARE NOT RELATED TO YOU, AND HAVE KNOWLEDGE OF YOUR WORK EXPERIENCE / ACHIEVEMENTS. (*One should be your current/most recent employer*).

*Tick box if you do not wish your current employer to be contacted before an offer of employment is made

1.	2.
Name:	Name:
Position:	Position:
Company:	Company:
Tel No/Email:	Tel No/Email:

DECLARATION OF APPLICANT

I confirm that the above information is correct.

I understand that any false information or deliberate omissions will cause my application for employment to be unsuccessful or, in the event of employment, may render me liable to dismissal.

I consent to the Organisation using and keeping information I have provided on this application or elsewhere as part of the recruitment process and/or personal information supplied by third parties, such as referees, relating to my application or future employment. I understand that the information provided will be used to make a decision regarding my suitability for employment and, if successful, the information will be used to form my personnel record and will be retained for the duration of my employment and as long as is deemed necessary thereafter. If I am not successful, I understand that the Organisation will retain the form for as long as is deemed necessary for the purpose of recruitment.

Signed Dated

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